
MOLDOVA ROADS IIIB

NATIONAL ROAD ADMINISTRATION

**CLARIFICATION DOCUMENT No.1
CONSULTANTS' QUESTIONS ON RFP**

**Consulting Services for Construction Supervision of M3 Cimișlia
Bypass, km 18+700 – km 26+138
(client's reference RSP/CS/M3/02/2026)**

Issued on August 10th, 2026

Question 1

Section 2. Instructions to Consultants E. Data Sheet:

We kindly request to know the Maximum Budget.

Answer 1

The Client does not practice publishing the budget for the assignments, while leaving at the Consultants' discretion to decide on the approach to price the resources planned for the performance of assignment.

Question 2

Section 7. Terms of Reference ANNEX A Detailed Information on Works,

Information on the design company that prepared the designs for the works Contract: SRL "Universinij" (Republic of Moldova).

We understand that the company we were considering as a local sub-consultant is currently engaged as the Designer's Representative. In this case, would there be any issue if the same company participates as a sub-consultant during the construction supervision stage?

We would like to confirm whether this situation would constitute a Conflict of Interest.

Answer 2

The details of the Designer's Representative is purposefully provided in the **ANNEX A** to the ToR and the respective firm shall be retained to execute the specific statutory role as described in the Task 8: Compliance with the Urban Planning and Construction Code. Therefore, the firm assigned the role of Designer's Representative shall not be proposed in other sub-consultant's role.

Question 3

Section 2. Instructions to Consultants E. Data Sheet ITC 11.1 Participation of Sub-consultants, Key Experts and Non-Key Experts in more than on Proposal is permissible: Yes

We understand that the appointment of an additional local Subconsultant does not require prior approval. We would appreciate it if you could kindly confirm whether our understanding is correct. If prior approval is not required, could you also please confirm whether an additional Sub-consultant may be added after contract award, but prior to the contract negotiations?

Answer 3

Please refer to the Section II. General Conditions of Contract, Chapter C - C. OBLIGATIONS OF THE CONSULTANT, para. 20.3, which states that: "The Consultant may subcontract part of the Services to an extent and with such Key Experts and Sub-consultants as may be approved in advance by the Client."

Therefore, Client's approval is required.

Question 4

Section 2. Instructions to Consultants E. Data Sheet 21.1 Evaluation of Technical Proposals:

The point system to be used for the evaluation of the technical proposals is presented below in the table Evaluation Criteria. The minimum technical score is: 70 points.

We note that the Evaluation Criteria currently provide only the scoring methodology for the Key Experts, accounting for 70 points out of the total 100 technical points.

Could you kindly clarify how the remaining 30 technical points will be evaluated and provide the corresponding evaluation criteria?

e.g. Adequacy and quality of the proposed methodology, and work plan in responding to the Terms of Reference (TORs):[20]

Participation by nationals among proposed Key Experts [10]

Answer 4

Please refer to the Section 2: Instructions to Consultants, Data Sheet, the table “Evaluation Criteria”, penultimate column of the table (Weight), where the total points are distributed as follows: A total of 20 points is allocated to the quality of the methodology proposed for the assignment, while 80 points is allocated to the Qualifications of Key Experts.

The minimum technical score of 70 points, which the question refers to, is stating the minimum a participant shall gain under the respective criterion in order that the technical proposal pass to the next stage and to be considered further.

No additional points shall be awarded for the participation of national experts.

Question 5

Section 7. Terms of Reference ANNEX A Detailed Information on Works Contract to be supervised:

Facilities for the Engineer The facilities to be provided for the Engineer are stated in Chapter 004, Engineer’s Facilities, Part 2, Requirements – Specifications of the Technical Specifications of the Works Contract.

We kindly request that Chapter 004 – Engineer’s Facilities (Part 2: Requirements – Specifications), as referenced in the Terms of Reference.

Answer 5

Please see Annex No. 1 below.

Question 6

Section 2. Instructions to Consultants E. Data Sheet ITC 2.4 The Client will provide the following inputs, project data, reports, etc. to facilitate the preparation of the Proposals: Please refer to Section 7 [Terms of References]

“We would like to request all available relevant documents (data, reports and etc.) for this project if there is any. to prepare the methodology”.

i) Drawings

ii) Technical Specifications

iii) Etc. (Any related Documents)

Answer 6

The information provided in the Request for Proposals, including the Terms of Reference, is considered sufficient for the preparation of the Technical Proposal.

As the Technical Proposal is intended to demonstrate the Consultant's approach and methodology for carrying out the Services, no additional project documentation (including drawings, technical specifications or other design documents) will be provided at this stage.

The detailed design documentation will be made available to the successful Consultant upon contract commencement, as required for the performance of the Services.

Question 7

Section 3. Technical Proposal

We note that **Section 3 – Technical Proposal: Standard Forms** does not include the **Checklist of Required Forms**, which typically specifies the applicable page limits for each Technical Proposal form.

If the Checklist of Required Forms has been inadvertently omitted from the RFP, we would appreciate it if you could kindly provide a copy.

Answer 7

The Request for Proposals does not include a prescribed **Checklist of Required Forms**. Consultants shall submit all Technical Proposal Forms specified in **Section 3 – Technical Proposal - Standard Forms**, duly completed in accordance with the requirements of the RFP.

Question 8

Form TECH-4 DESCRIPTION OF APPROACH, METHODOLOGY AND WORK PLAN IN RESPONDING TO THE TERMS OF REFERENCE

a) Technical Approach and Methodology *This part of the proposal shall not exceed 10 pages*

[Maximum 15 pages, including charts and diagrams]

In our perspective, the TECH-4 has valuable information that will guide the entire process of developing the contract, and it should run through the specific chapters and subchapters, which have a great number of pages over the 15-page set limit.

Accordingly, we kindly **request that the overall page limit be increased from 15 pages to 30 pages**. Furthermore, we kindly **request that the separate 10-page limit for Section (a) –Technical Approach and Methodology be removed**, allowing the total 30-page limit to be allocated flexibly across all sections of the Technical Proposal.

Answer 8

The page limit has been adopted and consistently applied by the Client, considering that the General Conditions of the works contract, as developed by the FIDIC (the professional organization), already provides a detailed description of the Engineer's mission, status and exact tasks at each phase of the works contract, which the Engineer shall implement. The page limit set in the requirements is deemed sufficient for any firm to describe its approach in a manner to stand out beyond the minimum standard of services described in the General Conditions, focusing on genuinely unique aspects of its approach, without repeating the parts of the text from the FIDIC General Conditions. Therefore, consultants are invited to comply with the limits set forth in the RFP.

Annex No. 1
Excerpt from Technical Specifications
Chapter 004 – Engineer's Facilities
Appendix 2A and Appendix 2B

CHAPTER 004. ENGINEER'S FACILITIES

004.01. Project Office

Not Used.

004.02. Engineer's Contract Office

The Contractor shall provide, furnish and maintain a contract office for use by the Engineer and his staff on the site of the Works. The contract office shall be at a location provided by the Contractor and approved by the Engineer. It is required that the Engineer's Offices are located within close proximity to the Contractor's Offices and Laboratory.

The required floor area and number of rooms are indicated in Sub-Clause 004.04 below and in the Appendix 2A and 2B to these General Requirements.

The office shall be provided with new furnishings and fittings as specified in paragraph 004.07 below and the Appendix 2B to these General Requirements.

The office building shall be completed and ready for occupation and use by the Engineer within 12 weeks from the Contract Commencement Date. Failure to comply with this requirement will result to a penalty of 1000 EURO/day calculated from the end of the 12 week period, but not more than 1% of the Contract price, and in a withholding of an additional EURO 100,000 from the subsequent interim payment certificate until the Contractor complies with this requirement.

004.03. Laboratory Office

The Contractor shall provide within the site laboratory specified in Section 005 below an office for use by the Engineer as specified in Sub-Clause 004.04 and Sub-Clause 004.05 and the Appendix to these General Requirements.

The office shall be provided with new furnishings, fittings and equipment as specified in Sub-Clause 004.07 below and the Appendix 2A and 2B to these General Requirements.

No separate payment will be made for the Engineer's Office that is located in the Contractor's Laboratory.

004.04. Layout of Engineer's Contract Office and Laboratory Offices

The Engineer's Contract Office shall have a minimum internal floor area of 200sq.m with provision for a minimum of 6 offices, a meeting room, kitchen, store room, ablution facilities (Male & female) and external covered car parking. (Appendix 2A). Details of the internal layout shall be agreed in consultation with the Engineer.

The Contractor shall submit details of all works necessary for the completion of the offices to the Engineer for approval based on the requirements of the whole of Chapter 004 and also incorporate the requirements as detailed in the Appendix 2A and 2B to these General Requirements defining floor areas and number of rooms and equipment / furniture. The details of each office shall be submitted for the Engineer's approval within 28 days of the Letter of Acceptance. The Contractor shall be responsible for obtaining any necessary permits, licenses, etc. for the work involved in providing the offices.

004.05. General Requirements for Engineer's Office

A paved access road from the highway shall be provided to each office complex and covered hard standing shall be constructed to accommodate the number of vehicles specified in the Appendix to these General Requirements. Each office complex and its covered and open hard standing shall be surrounded by a 1.8 metre high security fence at least four metres from any external wall of the office. A lockable gate, sufficient for vehicle entry, shall be provided in the fence. The area within the fencing shall be well lit.

Throughout the construction period and for as long thereafter during the Defects Liability Period as the Engineer may require, the offices shall be retained, maintained, repaired and serviced by the Contractor.

All buildings shall be insulated and weatherproof suitable for the climate. All windows shall be double glazed and have opening sashes. Entrances shall be provided with two sets of doors. Natural lighting and ventilation shall be provided to each room but adequate electric lighting shall be provided for working during periods of darkness. Every room shall be provided with at least three earthed electric power points with a total supply of 4 kilowatt per room.

Each room shall be provided with a split unit heating/cooling air conditioning unit suitable to maintain an internal temperature of 20 °C to 25 °C whatever the external temperature.

Ceiling heights shall be at least 2.6 metres.

Each building shall have an enclosed entrance lobby overlooked by one of the rooms.

Each kitchenette shall contain a sink, two base and two wall cupboards, a 150 litre refrigerator and a two-ring electric hotplate.

Wash-hand basins, showers and kitchenette sinks shall be provided with constant hot and cold water.

The layout, design, materials, workmanship, finishes, fittings and furnishings shall all be to the satisfaction on the Engineer.

The offices shall be properly cleaned by the Contractor daily for as long as they are required by the Engineer. Repairs to the buildings, contents and equipment, together with all services, shall be carried out by the Contractor immediately the need arises.

Maintenance of Office

The Contractor shall make all arrangements for, and pay for, all necessary charges for installation and the continuous provision and maintenance of the following services to the offices:

The offices shall be cleaned by the Contractor on a daily basis for as long as such service is required by the Engineer. Repairs to the buildings, contents and equipment, together with all services including:

- a) Electricity for lighting and power,
- b) Air-conditioning and heating,

- c) Fresh potable water,
- d) Hot water,
- e) Disposal of sewage and waste water,
- f) Disposal of solid waste,
- g) Provision and maintenance of reliable high speed internet server /router with access by all Engineer's staff.

The Contractor shall supply to the Engineer and all Engineer's staff appropriate PPE including: safety helmets, safety shoes / boots, rubber boots, waterproof clothing, reflective jackets for both summer and winter conditions, hats, sunscreen (SP+50) and any other necessary protective clothing.

Sufficient items shall be provided for the Engineer's staff and authorized site visitors and shall be replaced as required by the Engineer.

004.06. Temporary Offices

Pending completion of the Contract Office specified above, the Contractor shall provide temporary office accommodation at or near the site at a location to be approved by the Engineer for the use of the Engineer. This temporary office accommodation shall be provided within 21 days of the Commencement Date and before the Contractor commences the Permanent Works on site. The temporary office accommodation shall have at least 60% of the required floor area of the permanent office, shall be furnished and equipped to the Engineer's requirements to a level not exceeding that specified for the permanent office, shall have adequate washing and sanitary, and heating and cooling facilities and shall be maintained by the Contractor. Furnishings for the temporary office may be new furnishings and equipment which will subsequently form part of the furnishings of the permanent office.

004.07. Furniture for the Engineer's Offices

The Contractor shall supply furniture and equipment as required by the Engineer of good quality suitable for hard and prolonged use. The list given in the Appendix of these General Requirements is indicative of the requirements but the Engineer reserves the right to make minor alterations to the list when the Contractor's organizational arrangements and the detailed layout of the offices are known. The Contractor shall obtain the approval of the Engineer for all items before purchase.

In addition to furnishings the Contractor shall supply at least two licensed copies of any proprietary software which the Contractor utilizes for the design, control, planning and operation of the works. The computer software shall be in the English language and shall be licensed for use by the Engineer. The Contractor shall supply a complete set of operating manuals, in English, for all software.

All furniture procured for the offices shall revert to the Contractor at the end of the Contract or at such time that the offices are no longer required by the Engineer.

004.08. Vehicles for the Engineer

The Contractor is not required to provide vehicles for the Engineer.

004.09. Communication Facilities for the Engineer

The Contractor shall provide separate, direct international and local telephone lines and broadband internet access at the laboratory and contract offices. The Contractor shall allow for

the purchase of the equipment and for rental, servicing and subscription costs and fees. The charges for international calls will be borne by the Engineer. The communication facilities shall be available at the same time as the offices in which they are located. Temporary offices shall be provided with at least local telephone and internet access services.

The Contractor shall pay all charges in connection with the use of these phones which shall be for non-international calls only. At the end of the Contract, and when no longer required by the Engineer, all communications equipment will revert to the Contractor.

004.10. Miscellaneous Services for the Engineer

The Contractor shall provide the Engineer with such assistance as he may require at all times including weekends as assistance to the Engineer in the control and supervision of the works. Such assistance shall include, but not be limited to, assistance with sampling, laboratory testing and surveying. The Contractor shall provide personnel equal to the tasks required and shall maintain continuity of employment wherever possible.

004.11. Housing for Engineer

The Contractor is not required to provide housing for the Engineer.

APPENDIX 2A Engineer's Contract Offices and Office in Contractor's Laboratory

The Engineer's offices and office in Contractor's laboratory as specified in Chapter 004 shall provide the following:

ITEM	CONTRACT OFFICE	LABORATORY OFFICE
Office 1	20 s q. m.	
Office 2	16 sq. m.	16 sq. m.
Office 3	16 sq. m.	
Office 4	16 sq. m.	
Office 5	16 sq. m	
Conference Room	30 sq. m.	
Toilet Room (male/Female)		
Flush toilet cubicles (male)	2 no	1 no
Flush toilet cubicles (females)	1 no	
Wash hand basin	2 no	1 no
Shower	1 no	1 no
Kitchenette	12 sq. m.	5 sq. m.
Store room	12 sq. m.	5. sq. m.
Car parking space	30 sq.m	15 sq.m
Covered area for cars	4 cars	2 cars

Note that the Laboratory accommodation (including covered car parking) is for the exclusive use of the Engineer. The Contractor must allow for such additional space as he requires for his own staff.

APPENDIX 2B Furniture and Equipment for Engineer's Offices and Office in the Contractor's Laboratory

The following list is indicative of the items required

ITEM	CONTRACT OFFICE	LABORATORY OFFICE
Through-the -wall air conditioning/heating units	6	1
Desks with four lockable drawers (1.8m x 0.9m)	10	1
Padded, high back swivel chairs	4	1
Table (1.8m x 0.9m)	2	
Chairs with padded seats	12	3
Meeting room table (2.6m x 1.6m)	1	
Meeting room chairs	12	
Drawing board with parallel motion	1	
Drawing stools	1	
Plan chest – 8 drawers	1	
Drawing rack with suspension arms	1	
Filing cabinets with file suspension system (4 draws)	8	
Shelf units (stack of 5, 1.8m x 0.3m)	6	1
Cupboards (1.7m x 0.9m x 0.3m) with 3 shelves and lock	7	
Telephone system with 5 extensions	1	

ITEM	CONTRACT OFFICE	LABORATORY OFFICE
Single Telephone Installation		1
Internet access points	8	1
Crockery and cutlery	For 15 people	For 6 people
Drinking water dispenser 5 litre capacity	1	
Electric kettle 1 litre	1	1
Electric kettle 2 litre	1	
Coffee maker 1 litre	1	1
Saucepans	2	2
Clothes stand	3	1
Refrigerator (150 Litres)	1	
Refrigerator (50 Litres)	1	1